

Mr. Don fox
Sales' manager
The fox art company
3423 Brown street
WASHINGTON

Mr. JONES DAVID
324 Dog-wood
street BRIGHTON
Tel. N°202.3444.356.

Re-Job application

May 26th 2009.

Dear Sir,

I am writing to apply for the post of sales' director advertised on your website.
I am 29 years old, with a degree in physics (Speciality electronics) from the Oxford university (1998).

I have been working as a regional director for a private company for six years.
I am fluent in French and English, and I am currently following an intensive course in Chinese.

I am hard – working and ambitious, and after a number of years with the same company, I would appreciate the opportunity of new challenge.
I am looking forward to hearing from you.

Yours faithfully,

JONES DAVID.

PART I

1/ Reading comprehension : (07Pts)

A/ Choose the correct answer :

The text is :

a/ An e – mail. b/ A snail – mail. c/ A letter.

The subject is about :

a/ A job application. b/ a job reply. c/ An invitation.

B/ a/ Is this message formal or informal ? Justify ?

b/ Who is the sender of this message ? c/ Who is the receiver ?

d/ Do you think he is a good candidate for this job ? Justify your answer.

2/ Mastery of the language :

A/ Match each definition with its appropriate word :

To ask somebody for information.

Faithful.

Able to speak a language easily and well.

Fluent.

Loyal to somebody.

To enquire.

B/ Give opposites of these words according to the text :

Different ≠ Public ≠ Purchase ≠

... ..

1/ Language study. (07 Pts)

A/ Ask questions on the underlined words :

David usually goes to the university.

B/ Rewrite the sentence “ a ” so that it means the same as sentence “ b ” :

a- It's necessary for pupils to put on uniforms at school

b- Pupils

a- You are not obliged to finish all these files today

b- You

C/ Stress these words of two syllables :

Arrive – Apply – Physics – English.

D/ Complete by these articles : a – an – the - Ø

He is best student at Salim school.

She writes article about Egyptian civilisation.

PART II (06 Pts)

Written expression

You are Mr. DON FOX you have to answer Mr. JONES DAVID about his enquiry.
Write a short letter telling Mr. DAVID that he is accepted for the position of sales' manager.

CORRECTION OF FIRST TERM ENGLISH EXAM

Level: TCST

PART I

1/ Reading comprehension :

A/ The text is→ a letter (0,5)

The subject is about: a job application. (0,5)

B/ a/ This message is formal because there are many formal expressions like: (0,5)

Dear sir. (0,5)

Yours faithfully

Reference.

b/ The sender is Mr.JONES DAVID. (0,5)

The receiver is Mr.DON FOX. (0,5)

c/ I think that he is a good candidate for the job because he has all the best qualities and requirements.(0,5)

The experience in the field.

Fluency in languages spoken English, French and Chinese. (0.5pt)

His age.

Ambitious, hard -working.

2/ Mastery of the language :

A/ Matching :

To ask somebody for information

Able to speak a language easily and well

Loyal to somebody

Faithful (0,5)

Fluent (0,5)

To enquire (0,5)

B/ Opposites

Different ≠ Same. (0,5)

Public≠ Private. (0,5)

Purchase≠ Sales.

(0,5)

III/ Language study

Asking questions on the underlined words.

A/ DAVID usually goes to the university.

- How often does DAVID go to the university ? (0,5)

- Where does DAVID usually go ? (0,5)

B/ Rewrite the sentences

- Pupils must put uniforms at school. (01)

- You don't have to finish all these files today. (01)

C/ Put the stress

A'rrive

Ap'ply

'Physics

'English

(0,5)

(0,5)

(0,5)

(0,5)

D/ Complete by :

He is the best student at Ø Salim school.

(0,5)

(0,5)

She writes an article about the Egyptian civilization

(0,5)

(0,5)

Written expression

(06)